Subject: Notice inviting applications for preparation of priority list for allotment of staff quarter in CSIR General Pool Accommodation in SIRSA and SIRPA Complexes, Kolkata for calendar year 2019.

Applications are invited in the prescribed form from the eligible staff members of CSIR working in Kolkata for preparation of priority list for calendar year 2019 for allotment of CSIR residential accommodation located in SIRPA and SIRSA residential Complexes.

2) Applications in the prescribed pro-forma are required to be submitted to the CO/AO of respective Lab/Institute within 10.12.2018. The concerned CO/AO of the Lab/Inst is required to forward the same after verifying and certifying the particulars of the applicants so as to reach this office latest by 17.12.2018.

3) No application for allotment of staff quarters will be entertained during preparation of priority list from the date of issue of this notice to the date of notification of final priority list except in exceptional cases. The applicant who has submitted the application for upgrading type of Quarters are requested to submit the fresh application under the new format.

4) The application form(s) can be downloaded from the website of this Institute i.e. www.cgcri.res.in.

Administrative Officer

Administrative Officer
APPLICATION FOR ALLOTMENT OF CSIR GENERAL POOL RESIDENTIAL ACCOMMODATION IN KOLKATA FOR THE YEAR 20...

1. Name and Position/Name & Designation

2. Employee Code

3. Contact Details/Contact Detail
   a. Mobile No.
   b. Office Phone No.
   c. Email Address
   d. Adhar Card No.

4. Date of Birth

5. Date of Retirement

6. Name of the Institute/Laboratory

7. Whether the application has a family, if yes, details of family members as defined in Allotment Rules 2 (g) with age, relation with the application, may be given.

| SL NO/ | NAME/NAME | RELATIONSHIP/ | AGE/|   |
|--------|-----------|--------------|-----|
|        |           |              |     |   |

8. Class/Type to which entitled (Please See Page No. 4)

9. Date from which entitled to the class/Type of residence

10. Date of Joining in CSIR Service

जारी/Cont........2
11. जनवरी 1, 20……. में श्रेणी और 7वीं सीपीसी के अनुसार स्तर :
Grade pay and level under 7th CPC as on 1st January, 20…….

12. किस तिथि से क्रम सं. 11 में दिए गए वेतन आहिरत किया जा रहा है।
Date from which pay at Sl. No. 11 are being drawn.

13. वर्तमान आवास का विवरण (सरकारी/सीएसआईआर/ निजी) (किसी पर/अपना घर या परिवार के किसी और सदस्य के नाम पर आवेदन करने के तारीख के समय जहाँ रह रहे हैं।
Particulars of present accommodation (Govt./CSIR/Private [rented]/OWN house or in the name of any family members) occupied on the date of application.

14. आपका अपना घर है? (अपने नाम पर/या किसी परिवार के सदस्य के नाम पर) एक नगराधिकारी में स्थित या संस्थान/ प्रयोगशाला से 8 कि.मी. की दूरी पर स्थित है। यदि हाँ तो घर का विवरण दें।
Do you have own house (held either in his/her own name or in the name of any family members) within the same municipal limits or within 8 k.m. radius from the Institute/Laboratory? If yes, please give particulars of the house.

15. क्या आप अनु. जा./अनु. जन. जा./अ.पि. व./विकल्पन समूह के हैं।
Whether belongs to SC/ST/OBC/PH community

16. कृपया बताएँ स्थायी/अस्थायी कर्मचारी
State whether Permanent/Temporary.

17. जमानत का विवरण (यदि आवेदक अस्थायी है और 3 वर्ष से कम सेवा प्रदान की है।)
Particulars of surety (in case of applicant who is temporary and has put in less than 3 years of service).

जारी/Conti…….3
(a) Name of Surety and Emp. Code no. : 

(b) Present Designation : 

(c) Permanent Post held : 

I have read the rules of allotment and declare that the particulars given by me above, are correct and that the allotment to be made to me shall be subject to these rules and subsequent amendments, instructions issued by CGCRI Administration in this regard, if any, thereto as also if any particulars found incorrect subsequent to allotment, I undertake to surrender the quarter forthwith. I also undertake not to sublet the residence wholly or in part, without prior sanction of the officer-in-charge (Allotment).

2. That I do not own any accommodation either in my own or in the name of any of my family members within the same municipal limits or within a radius of 8 (eight) k.m. from the Institute/Laboratory whichever is more.

Certified that the information given above has been verified and found to be correct.

Administrative Officer/Controller of Administration

Seal of the Institute

Jaari/Cont......4
DEFINITION: “Family” means employee’s wife or husband, as the case may be, and children, step children, legally adopted children, parents, brother and sisters as ordinarily reside with and are dependent on the employee.

CLASSIFICATION OF CSIR STAFF QUARTERS

(as per CSIR Lr. No. 5-1(34)/2008-PD Dated 03.08.2009)

<table>
<thead>
<tr>
<th>आवास टाइप/Type of Residence</th>
<th>ग्रेड पे/Grade Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>र. 1300, र. 1400, र. 1600, र. 1650 और र. 1800</td>
</tr>
<tr>
<td></td>
<td>Rs. 1300, Rs. 1400, Rs. 1600, Rs. 1650 और Rs. 1800</td>
</tr>
<tr>
<td>II</td>
<td>र. 1900, र. 2000, र. 2400 और र. 2800</td>
</tr>
<tr>
<td></td>
<td>Rs.1900, Rs.2000, Rs.2400, and Rs.2800</td>
</tr>
<tr>
<td>III</td>
<td>र. 4200, र. 4600 and र. 4800</td>
</tr>
<tr>
<td></td>
<td>Rs.4200, Rs.4600 and Rs.4800</td>
</tr>
<tr>
<td>IV</td>
<td>र. 5400 से र. 6600</td>
</tr>
<tr>
<td></td>
<td>Rs.5400 से Rs.6600</td>
</tr>
<tr>
<td>V</td>
<td>र. 7600 से र. 8900</td>
</tr>
<tr>
<td></td>
<td>Rs.7600 से Rs.8900</td>
</tr>
<tr>
<td>VI</td>
<td>र. 10000</td>
</tr>
<tr>
<td></td>
<td>Rs.10000</td>
</tr>
<tr>
<td>VII*</td>
<td>र. 12000 (संशोधन के अंधीन) और एचआरजी+स्केल</td>
</tr>
<tr>
<td></td>
<td>Rs. 12000 (under revision) and HAG Scale</td>
</tr>
</tbody>
</table>

Note: *Living area 189.3 to 224.5 sq meters. Wherever Type-VII accommodations is not available in the Lab. /Instts, bigger Type-VI accommodation may be allotted to Scientists in Grade Pay Rs. 12,000/- or HAG +Scale.