



**CSIR-CENTRAL GLASS & CERAMIC RESEARCH INSTITUTE**  
(COUNCIL OF SCIENTIFIC&INDUSTRIAL RESEACH)  
196, RAJA S.C.MULLICK ROAD, KOLKATA-700 032



GC/CGCRI Bill Section/KOTHARI MEDICAL CENTRE/2022

Dated: 31.10.2022

OFFICE MEMORANDUM

**SUB: Agreement with KOTHARI MEDICAL CENTRE, Kolkata for providing medical treatment facilities to employee(s) and registered pensioners.**

It is notified for information of all concerned the **CSIR-CGCRI, Kolkata** and **KOTHARI MEDICAL CENTRE, 8/3, Alipore Road, Kolkata – 700 027** have reached an agreement on **10/09/2022** for providing Out-patient Department(OPD) and In-Patient Department (IPD) medical treatments to the employees/pensioners registered in CSIR Medical Scheme and their valid dependent family members and also CSIR-(JRFs/SRFs/RAs, QHFs-self only) for all medical disciplines available in the hospital. The validity of the aforesaid agreement is for a period of **2(Two) years i.e., 11/09/2022 to 10/09/2024**. The detailed terms & conditions are given below:-

**1.0 FOR REGULAR STAFF (OPD treatment):**

- 1.1. Regular staff members and their valid dependents may avail OPD treatments, including investigations, Day-Care treatments in KOTHARI MEDICAL CENTRE, Kolkata at CGHS-NABH accredited rates-2014 updated on 03.05.2021 applicable for Kolkata, extra rates notified by CGHS dated 26.11.2014 and 18.02.2015 for both procedures and investigations. Further, all additional rates as amended by Govt. Of India/CGHS from time-to-time shall be valid.
- 1.2. The consultation rate for OPD will be **Rs.150/-** per visit.
- 1.3. All OPD consultation/investigations will be on "**Cash payment basis**".
- 1.4. Employees must produce his/her Identity Proof at the hospital Registration counter to avail the above benefit.
- 1.5. For dependents, photo ID documents showing relationship with the CSIR-CGCRI employee is required to be produced for availing the aforesaid facility. [Any one of the items viz., CGCRI, MEDICAL CARD, Voter I.D.Card, Passport, Driving Licence, Adhar Card, Photo Identity Card issued by Govt./PSU organization etc. will be a valid document].
- 1.6. A photocopy of the above documents as mentioned in Point 1.4 & 1.5 may be kept ready and produced at the Hospital registration counter as-and-when required.
- 1.7. KOTHARI MEDICAL CENTRE, Kolkata will provide X-Ray, CT Scan, MRI Scan, USG etc. films free of cost when the patient had undergone the above procedures.
- 1.8. No registration charges, Service charges, Medical record charges shall be paid to the hospital.
- 1.9. Day-care room rent(6-8 hours) will be Rs.500/-

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## **2.0.IN-PATIENT DEPARTMENT (IPD treatment) for Regular Staff:**

- 2.1 All staff members and their valid dependent family members may avail IN-PATIENT DEPARTMENT(IPD) medical treatment(s)/procedure(s) in “**CASHLESS CREDIT MODE**” at CGHS NABH rates-2014 applicable for Kolkata and additional rates notified by CGHS dated 26.11.2014 and 18.02.2015 respectively. Further, all additional rates as amended by Govt. Of India/CGHS from time-to-time shall be valid.
- 2.2 In the event of any non-admissible medical item/claims over-and-above the accredited rates applicable for Kolkata and ceiling rates of CGHS as notified/amended by Govt. of India from time-to-time, the same will be recovered from the concerned staff member in Lump sum for his/her salary bill. (*Note: Hospital not to recover the same from staff member*).
- 2.3 For availing cashless I.P.D. treatment the concerned CSIR-CGCRI employee will have to make an application addressed to the Director, CSIR-CGCRI and submit the same to the Section Officer(Bill) for issuance of an “**Authorization Letter**”(Application format is uploaded in Intra-Web).
- In case of hospitalization in odd hours/weekly off(s)/holidays the Authority Letter will be issued to the staff or his/her next of kin in the next working day on receipt of the request letter from the concerned employee OR his/her next of kin along with photocopy of the admission advice of the hospital.
- 2.4 In case of “**EMERGENCY**”, the hospital will not refuse admittance.
- 2.5. No Advance payment should be made to the Hospital by any staff member.
- 2.6 If the rate of any item/implant fixed/supplied is lower than the CGHS ceiling rate, KOTHARI MEDICAL CENTRE, Kolkata will charge the lower rate.
- 2.7.Staff members are advised to always to avail the CGHS Package rates for various operation procedures.
- 2.8 The Doctors Indoor consultation fee will be **Rs.300/-**per visit
- 2.9The rates of ICU/CCU procedures (Special care rates) will be restricted to CGHS NABH rates 2014 (updated on 03.05.2021) for Kolkata (Sl.No.511 to Sl.No.519)
- 2.10 KOTHARI MEDICAL CENTRE, Kolkata will provide X-Ray, CT Scan, MRI Scan, USG etc. films free of cost when the patient had undergone the above procedures.
- 2.11 KOTHARI MEDICAL CENTRE, Kolkata shall charge 50% less in the 2<sup>nd</sup> operation procedure when the patient has undergone 2(two) operations in the same in-patient stay duration.

## **3.0 PENSIONERS' OUT-PATIENT DEPARTMENT(OPD) TREATMENT:**

- 3.1 The CSIR-CGCRI, Kolkata registered pensioners in the CSIR Medical Scheme are eligible to avail the OPD medical at KOTHARI MEDICAL CENTRE, KOLKATA which is also extended to their valid dependents.
- 3.2 The consultation rate for OPD will be **Rs.150/-** per visit.
- 3.3 Pensioners and their valid dependents may avail OPD treatments, including investigations, Day-Care treatments in KOTHARI MEDICAL CENTRE, KOLKATA at **CGHS NABH rates-2014 applicable for Kolkata and additional rates notified by CGHS dated 26.11.2014 and 18.02.2015 respectively. Further, all additional rates as amended by Govt. Of India/CGHS from time-to-time shall be valid.**
- 3.4 There shall be **NO REIMBURSEMENT** of medical claims for availing OPD treatments/investigations.
- 3.4.All OPD treatment, investigations shall be on “**SELF PAYMENT BASIS**”.
- 3.5Phaco+IOLimplantation,Dialysis,Chemotherapy treatments shall be reimbursable as per CGHS NABH ceiling rates applicable for Kolkata 2014 and as amended by Govt. of India/CGHS from time-to-time on “**DAY-CARE BASIS**”..
- 3.6 Pensioners shall produce the medical Photo I.D. Card issued by CSIR-CGCRI along with a photocopy of the same at the registration counter of KOTHARI MEDICAL CENTRE, Kolkata to avail the benefit of above tie-up.

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#### 4.0 PENSIONERS' IN-PATIENT DEPARTMENT(IPD) TREATMENT [ CASHLESS ] :

- 4.1 Pensioners registered in the CSIR Medical Scheme and their valid dependents may avail medical treatments in “**CASHLESS CREDIT MODE**” at KOTHARI MEDICAL CENTRE, Kolkata for all medical disciplines available in the hospital.
- 4.2 All IPD medical treatments/procedures will be available at CGHS NABH rates-2014 applicable for Kolkata and additional rates notified by CGHS dated 26.11.2014 and 18.02.2015 respectively. Further, all additional rates as amended by Govt. Of India/CGHS from time-to-time shall be valid .
- 4.3 The rate of Indoor consultation fee will be **Rs.300/-** per visit.
- 4.4 Pensioners must carry their respective CSIR-CGCRI Medical Photo I.D. Card along with a photocopy of the same be shown at the registration counter of KOTHARI MEDICAL CENTRE, Kolkata to avail the benefit of tie-up.
- 4.5 Further, for dependents photo ID documents showing relationship with the CSIR-CGCRI employee is required to be produced for availing the aforesaid facility.[Any one of the items viz., Voter I.D.Card, Passport, Driving License, Aadhaar Card, Photo Identity Card issued by Govt./PSU organization etc. will be a valid document].
- 4.6 For availing cashless I.P.D. treatment the concerned pensioner registered under CSIR-CGCRI, Kolkata or his/her next of kin will have to make an application addressed to the Director, CSIR-CGCRI and submit the same to the Section Officer(Bill) for issuance of an “**Authorization Letter**”(Application format is uploaded in Intra-Web) and fill-up the **Undertaking Form**.  
In case of hospitalization in odd hours/weekly off(s)/holidays the Authority Letter will be issued to the staff or his/her next of kin in the next working day on receipt of the request letter from the concerned employee OR his/her next of kin along with photocopy of the admission advice of the hospital.
- 4.7 The pensioner OR his/her family member must immediately intimate the Institute of his/her self or of their dependents as-and-when they have been advised for IPD admittance.
- 4.8 The pensioner will have to pay-up the **IN-ADMISSIBLE(differential) amount over-and-above the prescribed CGHS NABH rates applicable for Kolkata-2014 (updated on 03.05.2021) and as amended by Govt. of India/CGHS from time-to-time and ceiling rates notified by CGHS for Cardiac Stents, Implants, Valves, Consumables etc. It is the duty of KOTHARI MEDICAL CENTRE, Kolkata to recover the in-admissible, differential ceiling CGHS rates from the patient/patient party before he/she gets discharged by the hospital. CSIR-CGCRI, Kolkata shall have No obligation and liability to pay the same to KOTHARI MEDICAL CENTRE, Kolkata in this regard whatsoever.**
- 4.9 In case of “**EMERGENCY**”, the hospital will not refuse admittance.
- 4.10 If the rate of any item/implant fixed/supplied is lower than the CGHS ceiling rate, KOTHARI MEDICAL CENTRE, KOLKATA will charge the lower rate. The stickers, invoices of implants if supplied must be enclosed with the bill.
- 4.11 Pensioners are advised to always to avail the CGHS Package rates for various operation procedures.
- 4.12 The rates of ICU/CCU procedures (Special care rates) will be restricted to CGHS NABH rates 2014 (updated on 03.05.2021) for Kolkata (Sl.No.511 to Sl.No.519)

#### 5.0 IPD WARD ENTITLEMENT(s)

Sl.No.	BASIC PAY IN PAY MATRIX OF 7 <sup>th</sup> Pay Commission	WARD ENTITLEMENT
01	UPTO Rs.47,600/-	General Ward
02	Rs.47,601/- to Rs.63,100/-	Semi-Private Ward
03	Rs.63,101/- & Above	Private Ward

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## GENERAL TERMS:

- 01] The following items are **NOT ADMISSIBLE** viz., Telephone charges, Toiletries, Sanitary Napkins, Talcum Powder, Mouth Fresheners and restriction of reimbursement for all other items as enshrined in CGHS O.M. No.2-1/2012/CGHS/VC/CGHS(P) govt. of India, Min. of H&FW, Department of H&FW dated 01.08.2013
- 02] No Registration Charges should be paid to the hospital by any staff or pensioner.
- 03] No Service Charges should be paid to the hospital by any staff or pensioner.
- 04] No Medical Record Charges should be paid to the hospital by any staff or pensioner.
- 05] The rates of artificial appliances for CSIR-CGCRI, Kolkata beneficiaries will be governed by CGHS O.M. No.S.11011/25/2014/CGHS(P)Govt. of India, Min. of H&FW, Deptt. Of H&FW dated 08.07.2014
- 06] KOTHARI MEDICAL CENTRE will charge Normal NABH CGHS-2014 Kolkata rates for BED SIDE procedures viz, ECG, Physiotherapy, X-Ray, CT Scan etc. and provide thin films free of cost to CSIR-CGCRI beneficiaries.

Accordingly, all CSIR-CGCRI, Kolkata employees and pensioners registered under the CSIR Medical Scheme may avail medical treatments, investigations and procedures from **Kolkata** and **KOTHARI MEDICAL CENTRE, 8/3, Alipore Road, Kolkata – 700 027** as mentioned hereinbefore.

जे.पाल ०१.११.२२  
( JAYANTA PAL )  
Section Officer (Bill)

To  
All the Employees & Pensioners.  
of CSIR-CGCRI, Kolkata-700032

### Copy to:

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|--|---|
| [01] P.A. to Director, CSIR-CGCRI, Kolkata   | :For information  |
| [02] The Manager, Corporate Affairs, Kolkata and<br>KOTHARI MEDICAL CENTRE, 8/3, Alipore Road, Kolkata – 700 027 | :For information  |
| [04] PS to A.O., CSIR-CGCRI, Kolkata   | :- Do-  |
| [05] P.A. to CoFA, CSIR-CGCRI, Kolkata   | :- Do-  |
| [06] The Sct-in-Charge, CGCRI, Khurja & Naroda   | :- Do-  |
| [07] Head ESD & GPA Maintenance Unit<br>15, Tagore Park, Kolkata-700 068   | :- Do-  |
| [08] Secretary, CSIR Pensioners Association, 59,<br>Lake Road, Kolkata-700 029                                   | : For information, guidance & dissemination of the<br>tie-up amongst pensioners.                      |
| [09] Notice Boards   | : For display   |
| [10] The In-Charge, Computer Cell, CGCRI, Kolkata  | : For uploading in Intra-Web for wide display &<br>Website <a href="http://www.res.in">www.res.in</a> |

### CONTACT PERSONS OF KMC, KOLKATA:

- |   |                 |
|---|-----------------|
| 01] Shri Maharshi Ghatak, Corporate Executive (Billing) | : 8697704789(M) |
| 02] HOSPITAL HELPLINE                                   | : 033-4012-7000 |
- Appointments: [practo.com](http://practo.com)

जे.पाल ०१.११.२२  
(Section Officer)