



सीएसआईआर - केन्द्रीय कौच एवं सिरामिक अनुसंधान संस्थान

196, राजा एस. सी. मल्लिक रोड, कोलकाता - 700032, भारत

CSIR-Central Glass & Ceramic Research Institute

(An ISO 9001 : 2015 Certified Institute)

196 Raja S C Mullick Road, Jadavpur, Kolkata 700 032, India



आरटीआई पंजीकरण सं / RTI Reg No : CGCRI/R/X/23/00002

दिनांक/ Date: 03.02.2023

सेवामें/To

KALE VIPULRAJ,
402, ShivGorakshya Sadan, Lane No-2,
Near Yuvraj Beldare Office, Ambegaon Bk, Katraj,
Pune, Maharashtra, Pin:411046.

Sub: RTI Query vide Registration Number: CGCRI/R/X/23/00002

RTI Reg SI No: 373

महोदय / Sir,

सूचना की अधिकार अधिनियम, 2005 के अंतर्गत पंजीकरणसंख्या : CGCRI/R/X/23/00002 दिनांक 10/01/2023 द्वारा प्राप्त किये गए आवेदन के सन्दर्भ में सम्पर्कित सूचना निम्नरूप से पेश है / I am to refer to your Request for Information under RTI Act, 2005, received vide Registration Number: CGCRI/R/X/23/00002 dated 10/01/2023 and the reply is / are as follows:

Reply of Question Nos. 1-5 : CSIR-CGCRI is not the custodian of required information.

Reply of Question Nos. 6-8 : Information not available as per office records.

Reply of Question No. 9 : Copies attached.

Reply of Question No. 10: Joining OM of Mr. Duryodhn Sethi, CoFA is attached herewith.

Reply of Question No. 11 : Rs. 3,72,673.00. Copies of CTG and TA are attached.

Reply of Question No. 12 : The list is as below and the copies attached.

Sl. No.	Employee Name	Employee Code	Designation	Promoted through DPC & DTQ & Joined as SO(G)	Remarks
01	Shri Rupam Saikia	2196	S.O. (G)	14.12.2020 (A/N)	Later relieved on 07.09.2021 (A/N) to join as S.O. (G) at CSIR-SERC, Chennai & rejoined at CSIR-CGCRI, Kolkata on 06.12.2022 (F/N)
02	Shri Satrugan Prasad	791	S.O. (G)	28.12.2021 (F/N)	Nil
03	Smt. Lina Sanyal	760	S.O. (S&P)	28.12.2021 (F/N)	Nil
04	Shri Subhash Chandra Biswas	2040	S.O. (G)	09.12.2022 (F/N)	Nil

Continuedp/2

Signature
03/02/2023



दूरभाष/ Phone : निर्देशक / Director's : +91 33 2473 5829, कार्यालय / Office : +91 33 24/3 3469 / 76 / 77 / 96 ; 2483 7340-46, 2483 7349-50
DID Lines : 2483 8079 / 8082 फैक्स / Fax: +91 33 2473 0957 / 2473 6082, 2483 7399, 2483 8085, ई-मेल / E-MAIL: dir_office@cgcri.res.in
वेबसाइट / Website : www.cgcri.res.in

Reply of Question No. 13 : This is available in CSIR public domain. This may be collected from the CSIR website.

Reply of Question No. 14 : NIL

Reply of Question Nos. 15-16 : CSIR-CGCRI is not the custodian of required information.

Munmun Gupta
03/02/2023

(मुनमुनगुप्ता/ Munmun Gupta)

CPIO (Admn) and Section Officer

196, राजाएस.सी. मल्लिकरोड, कोलकाता- 700 032/196 Raja S.C. Mullick Road/ Kolkata – 700 032

दूरभाषसं./Telephone No : (Office): (033) – 2322 - 3517 / 3416

Copy to:

Shri Sitendu Mandal, Chief Scientist & First Appellate Authority (FAA)

Address: CSIR- CENTRAL GLASS & CERAMIC RESEARCH INSTITUTE

196 Raja S.C. Mullick Road/ Kolkata – 700 032. Phone No: (033) – 23223473

सी.एस.आई.आर. - केन्द्रीय काँच एवं सिरामिक अनुसंधान संस्थान /
CSIR- CENTRAL GLASS & CERAMIC RESEARCH INSTITUTE
196, राजा एस.सी.मल्लिक रोड / 196 Raja S.C.Mullick Road
कोलकाता- 700 032 /Kolkata - 700 032(India)

सं (No.): 3 (GC) (जीसी) (1728) / 2019 - स्थापना/ Establishment

दिनांक / Date : 18.11.2022

कार्यालय ज्ञापन / OFFICE MEMORANDUM

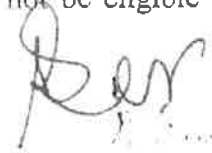
Sub : Relieving of Shri Rajesh Kumar Pareek, C.O.F.A., CSIR-CGCRI, reg:

In pursuance of the CSIR O.M. No. 3-4(C)/2022- E.I dated 07.11.2022, regarding transfer and posting of common cadre officers and as per his application dated 09.11.2022, the Director, CSIR-CGCRI has been pleased to relieve Shri Rajesh Kumar Pareek, C.O.F.A. of his duties at CSIR-CGCRI, Kolkata w.e.f. 18.11.2022 (A/N) to enable him to join CSIR Hqrs., New Delhi in the same capacity.

Shri Pareek has submitted his "No Demand Certificate" duly filled and signed by all concerned according to which there is nothing outstanding against him except the following :

- D) 1 NO. OF LAPTOP (DELL INSPIRON) BOOK VALUE OF RS. 80,129/- TRANSFERRED TO CSIR-HQRS., NEW DELHI

Since the posting of Shri Pareek is on his own request, he will not be eligible for Transfer TA and other transfer related allowances as per CSIR rules.



(सिद्धार्थ दे / Siddhartha Dey)

प्रशासनिक अधिकारी / Administrative Officer

To,
Shri Rajesh Kumar Pareek,
C.O.F.A., CSIR-CGCRI
Computer Code No : 2132

Copy to :

1. Joint Secretary (Admn), CSIR, Anusandhan Bhawan, 2, Rafi Ahmed Kidwai Marg, New Delhi - 110001
2. In-Charge, Director's Secretariat, CSIR-CGCRI
3. Head, HRG, CSIR-CGCRI
4. All Divisional / Sectional Heads, CSIR-CGCRI → Through Intranet
5. P.A. to Administrative Officer, CSIR-CGCRI
6. P.A. to Finance & Accounts Officer, CSIR-CGCRI
7. Stores & Purchase Officer, CSIR-CGCRI
8. Scientist-In-Charge, CSIR-CGCRI, Khurja
9. Scientist-In-Charge, CSIR-CGCRI, Naroda
10. Head, GPA Maintenance, CSIR-CGCRI
11. Security Officer
12. Section Officer (R&A)
13. Section Officer (General)
14. Section Officer (Bill)
15. Chairman, WRC → For Updation
16. Guard File
17. Office Copy

No. A-1(16)/2023-R&A

Date: 03.01.2023

कार्यालय ज्ञापन/Office Memorandum

सीएसआईआर के दिनांक 07.11.2022 के कार्यालय ज्ञापन संख्या 3-4(C)/2022-E.I के अनुसरण में श्री दुर्योधन सेठी, वित्त एवं लेखा नियंत्रक ने सीएसआईआर-नीरी, नागपुर, से दिनांक 30.12.2022 (अपराह्न) को कार्यालय ज्ञापन संख्या No. 9(2930)/2021/स्था द्वारा कार्यमुक्त होकर, इस संस्थान में दिनांक 02.01.2023 (पूर्वाह्न) को सम पदपर कार्य भार ग्रहण कर लिया है।

In pursuance of CSIR O.M. No. 3-4(C)/2022-E.I dated 07.11.2022, Sh. Duryodhan Sethi, Controller of Finance and Accounts, on being relieved from CSIR-NEERI, Nagpur on 30.12.2022 (Afternoon) vide O.M. No. 9(2930)/2021/स्था dated 30.12.2022, has joined this Institute on the forenoon of 02.01.2023, on transfer in the same capacity.

चूँकि उनकी स्थानान्तरण अपने अनुरोध पर किया गया है, नियमानुसार श्री दुर्योधन सेठी स्थानान्तरण यात्रा भत्ता, कार्यभार ग्रहण समय एवं कार्यभार समय वेतन आदि पाने के हकदार नहीं होंगे।

Since the transfer is on his own requests, Sh. Duryodhan Sethi will not be entitled to transfer T.A., Joining Time and Joining Time Pay etc. as per rules.

उन्हें पहचान संख्या 2198 प्रदान की गई है।/He has been allotted Id No. 2198.

जे.पाल 03.01.23
(जे पाल/J.Pal)

अनुभाग अधिकारी (भ एवं मू) /Section Officer (R&A)

सेवा में/To,

श्री दुर्योधन सेठी / Mr. Duryodhan Sethi

वित्त एवं लेखा नियंत्रक / Controller of Finance and Accounts

Copy to:

1. संयुक्त सचिव(प्रशासन), सीएसआईआर, नई दिल्ली को सूचनाार्थ/Joint Secretary (Admn.), CSIR, New Delhi-- for information.
2. निदेशक सचिवालय/Director's Secretariat, CSIR-CGCRI, Kolkata
3. प्रमुख, मानव संसाधन समूह/ Head, HRDG
4. प्रशासनिक अधिकारी/Administrative Officer
5. वित्त एवं लेखा अधिकारी / Finance & Accounts Officer
6. भण्डार एवं क्रय अधिकारी/Stores & Purchase Officer
7. अनुभाग अधिकारी(स्थापना)- श्री दुर्योधन सेठी का कार्य ग्रहण रिपोर्ट एवं सीएसआईआर के दिनांक 07.11.2022 के कार्यालय ज्ञापन संख्या 3-4(C)/2022-E.I कि प्रतियाँ के साथ/Section Officer (Estt.) alongwith the Joining Report of Mr. Duryodhan Sethi and copy of CSIR O.M. No 3-4(C)/2022-E.I dated 07.11.2022
8. अनुभाग अधिकारी(वित्त/सामान्य)/Section Officer (Bill/General)
9. प्रभारी वैज्ञानिक, सीजीसीआरआई खुरजा/नरोदा केन्द्र/Scientist-in-Charge, Khurja/Naroda Centre
10. सुरक्षा अधिकारी, सी.जी.सी.आर.आई/Security Officer
11. वरिष्ठ हिन्दी अधिकारी(एसजी)/वरिष्ठ हिन्दी अधिकारी/Sr. Hindi Officer(SG)/Sr. Hindi Officer
12. इन्ट्रावेब/Intraweb
13. कार्यालय प्रति/Office Copy

जे.पाल 03.01.23
अनुभाग अधिकारी (भ एवं मू) /Section Officer (R&A)

$$S \approx M_{\odot}^2 \tau_{\text{rec}}^2 \approx 500000 \text{ A}^{-1}$$

कार्यालय ज्ञापन/Office Memorandum

(सिद्धार्थ दे/Siddhartha Dey)

Conclusions

- प्रशासनिक अधिकारी/ Administrative Officer

भारतीय काँच एवं केरामीक अनुसंधान संस्थान/CSIR-Central Glass & Ceramic Research Institute
196, राजा राज, सी. मल्लिक रोड/196, Raja S.C. Mullick Road
कोलकाता/Kolkata - 700032

No. A-1(10)-000 R&A

Date: 03.01.2022

कार्यालय दायरा/Office Memorandum

In pursuance of CSIR OM No. 34(d)/2021-E-I dated 27.12.2021, Smt. Lina Sanyal, Assistant Section Officer (S&P), has joined to the post of Section Officer (S&P) on the forenoon of 28.12.2021 to the Level 8 of Pay Matrix.

Smt. Lina Sanyal will be on probation for a period of one year from the date of taking over charge of the post which may be extended OR curtailed at the discretion of the Competent Authority.

The pay of Smt. Sanyal in the promoted post will be fixed as per provisions of rules. However, she may exercise an option within one month from the date of taking over charge of the post. For fixation of pay either with effect from the date of taking over charge or with effect from the date of increment in the lower post, in terms of the extant provisions of FR-22.

Smt. Lina Sanyal, Section Officer (S&P) will report to Stores & Purchase Officer.

(सिद्धार्थ देव/Siddhartha Dey)

प्रशासनिक अधिकारी/Administrative Officer

To:
Smt. Lina Sanyal
Section Officer (S&P),
CSIR-CGCRI, Kolkata

Copy to

1. Joint Secretary (Admin), CSIR, New Delhi-110001 for information.
2. Director, Secretariat, CSIR-CGCRI, Kolkata
3. Head, HRG
4. P.A. to Administrative Officer
5. P.A. to Controller of Finance & Accounts
6. Stores & Purchase Officer
7. S.O. (Establishment) alongwith the Joining Report of Smt. Lina Sanyal & copy of CSIR- O.M. No. 34(d)/2021-E-I dated 27.12.2021
8. Section Officer (Bill)
9. Section Officer (General)
10. Scientist-in-Charge, Khurja/Saroda Centre
11. Sr. Hindi Officer/Hindi Officer
12. Security Officer
13. Computer Cell with the request to circulate the OM to all through LAN
14. Office Copy

प्रशासनिक अधिकारी/Administrative Officer

सीएसआईआर-केन्द्रीय काँच एवं सिरामिक अनुसंधान संस्थान
CSIR-Central Glass & Ceramic Research Institute
196, राजा एस. सी. मल्लिक रोड/196, Raja S.C. Mullick Road
कोलकाता/Kolkata – 700032

No. A-1(16)/2022-R&A

Date: 14.12.2022

कार्यालय ज्ञापन/Office Memorandum

In pursuance of CSIR O.M. No. 3-4(d)/2022-E.I dated 08.12.2022, Mr. Subhash Chandra Biswas, ASO(Gen), has joined to the post of Section Officer(General) on the forenoon of 09.12.2022, in the Level 8 of Pay Matrix.

He will be on probation for a period of one year from the date of taking over charge of the post which may be extended OR curtailed at the discretion of the Competent Authority.

The pay of Mr. Biswas in the promoted post will be fixed as per provisions of rules. However, he may exercise an option within one month from the date of taking over charge of the post, for fixation of pay either with effect from the date of taking over charge or with effect from the date of increment in the lower post, in terms of the extant provisions of FR-22.

Mr. Biswas, S.O(Gen) will report to the Administrative Officer.



प्रशासनिक अधिकारी/ Administrative Officer

To,
Mr. Subhash Chandra Biswas,
CSIR-CG&CRI, Kolkata.

Copy to:

1. Joint Secretary (Admn.), CSIR, New Delhi-110001- for information
2. Director's Secretariat, CSIR-CGCRI, Kolkata
3. The Head, HRG
4. Sr. Controller of Administration/ A.O.
5. P.A. to Controller of Finance & Accounts
6. Section Officer (Estt.) alongwith the Joining Report of Mr. Subhash Chandra Biswas and copy of CSIR O.M. No. 3-4(d)/2022-E.I dated 08.12.2022.
7. Section Officer (Bill)
8. Section Officer (General)
9. Scientist-In-Charge, Khurja/Naroda Centre
10. Sr. Hindi Officer(SG)/Sr. Hindi Officer
11. Security Officer
12. Intranet- for information of all concerned



प्रशासनिक अधिकारी/ Administrative Officer

सीएसआईआर-केन्द्रीय काँच एवं मिगमिक अनुसंधान संस्थान/CSIR-Central Glass & Ceramic Research Institute

196, राजा एस. सी. मल्लिक रोड 196, Raja S.C. Mullick Road

कोलकाता Kolkata - 700032

No. A-1(16)/2000-RAC

Date: 17.12.2020

कार्यालय ज्ञापन/Office Memorandum

सीएसआईआर के दिनांक 14.12.2020 के कार्यालय ज्ञापन सं. 3-4(d)/2019.EI के अनुसरण से श्री रुपम साईकिया ने इस संस्थान में वेतन मैट्रिक्स के लेवल 8 में दिनांक 14.12.2020 (अपग्रेड) को, अनुभाग अधिकारी (सामान्य) के पद पर पदोन्नति के उपरान्त, कार्यभार ग्रहण कर लिया है।

In pursuance of CSIR O.M. No. 3-4(d) 2019.EI dated 14.12.2020, Shri Rupam Saikia has joined this Institute on the afternoon of 14.12.2020 on promotion to the post of Section Officer (General) in the level 8 of Pay Matrix.

उपर्युक्त अधिकारी इस पद पर कार्यग्रहण की तिथि से एक वर्ष तक परिवीक्षाधीन रहेंगे जिसे सूक्ष्म अधिकारी के विवेक से बढ़ाया या कम किया जा सकता है।

The above official will be on probation for a period of one year from the date of taking over charge of the post which may be extended or curtailed at the discretion of the Competent Authority.

चूंकि श्री साईकिया का वेतन पहले ही एसएसपी के अंतर्गत वित्तीय उन्नयन के फलस्वरूप निर्धारित किया जा चुका है, उन्हें वेतन निर्धारण का लाभ नहीं हासिल होगा।

Since the pay of Shri Saikia has already been fixed/upgraded under MACP, he will not get the benefit of pay fixation.

श्री रुपम साईकिया, अनुभाग अधिकारी(सामान्य) उनके आवंटित कार्यभार अनुभाग अधिकारी (सामान्य) के रूप में करना जारी रखें एवं मिमिल को आगले आदेश तक सीधे प्रशासनिक अधिकारी को भेजें।

Shri Rupam Saikia, Section Officer (General) will continue to do his assignment as Section Officer (General) and submit the files to the Administrative Officer directly until further order.

(एस. मजुमदार/S. Majumdar)

अनुभाग अधिकारी/Section Officer

सेवा में/To,

श्री रुपम साईकिया/Shri Rupam Saikia

अनुभाग अधिकारी(सामान्य)/Section Officer(General)

Copy to:

1. संयुक्त सचिव(प्रशासन), सीएसआईआर, नई दिल्ली को सूचनाार्थ Joint Secretary (Admn.), CSIR, New Delhi-- for information.
2. निदेशक सचिवालय/Director's Secretariat, CSIR-CGCR, Kolkata
3. प्रमुख, मानव संसाधन समूह/ Head, HRDG
4. प्रशासनिक अधिकारी/Administrative Officer
5. त्रिन एवं लेखा नियंत्रक के वैयक्तिक सहायक/P.A. to Controller of Finance & Accounts
6. भण्डार एवं क्रय अधिकारी/Stores & Purchase Officer
7. अनुभाग अधिकारी(स्थापना)- श्री रुपम साईकिया का कार्य ग्रहण रिपोर्ट एवं सीएसआईआर के दिनांक 14.12.2020 के कार्यालय ज्ञापन संख्या 3-4(d)/2019.EI कि. प्रतियों के साथ/Section Officer (Estt.) alongwith the Joining Report of Shri Rupam Saikia and copy of CSIR O.M. No 3-4(d)/2019.EI dated 14.12.2020
8. अनुभाग अधिकारी(बिल)/Section Officer (Bill)
9. अनुभाग अधिकारी (सामान्य)/Section Officer (General)
10. प्रभारी वैज्ञानिक, सीजीसीआरआई खुरजा/नरोदा केन्द्र/Scientist-in-Charge, Khurja/Naroda Centre
11. सुरक्षा अधिकारी, सी जी सी आर आई/Security Officer
12. वरिष्ठ हिन्दी अधिकारी(एसजी)/वरिष्ठ हिन्दी अधिकारी/Sr. Hindi Officer(SG), Sr. Hindi Officer
13. इंट्रावेब/Intraweb
14. कार्यालय प्रति/Office Copy

अनुभाग अधिकारी/Section Officer

क्र.सं./No.: 3-4(GC) (2021-21440) - 2020-21/स्थापना - Establishment दिनांक /Date: 30.08.2021

आपत्ति मुक्त / OFFICE MEMORANDUM

Sub : Relieving of Shri Rupam Saikia, Section Officer (G), CSIR-CGCRI, reg:

In pursuance of the CSIR-CMI No. 3-4 (G) - 2021- E.I dated 30.03.2021, 16.04.2021 and 03.08.2021, regarding transfer and posting of common cadre officers and as per his application dated, 23.08.2021, the Director, CSIR-CGCRI has been pleased to relieve Shri Rupam Saikia, Section Officer (G) of his duties at CSIR-CGCRI, Kolkata w.e.f. 07.09.2021 (A/N) to enable him to join CSIR-SIRC, Chennai in the same capacity.

Shri Saikia has submitted his "No Demand Certificate" duly filled and signed by all concerned according to which there is nothing outstanding against him except the followings:

I. STAFF QUARTER AT SIRPA COMPLEX

Shri Saikia will carry his "DSC DONGLE FOR CPP PORTAL" to his new place of posting.

Since the posting of Shri Saikia is on public interest, he will be eligible for Transfer TA, Joining time and other transfer related allowances as per extant rules. He has been paid Composite Transfer Grant (CTG) from this Institute.



(Ranu Verma)

Section Officer (Establishment)

To,

Shri Rupam Saikia,

Section Officer (G), CSIR-CGCRI

CSIR-CGCRI Computer Code No. 847

Copy to:-

1. Joint Secretary (Admin), CSIR, Anusandhan Bhawan, 2, Rafi Ahmed Kidwai Marg, New Delhi - 110002
2. In-Charge, Director, Science & Technology, CSIR-CGCRI
3. P.A. to Director, CSIR, CSIR-CGCRI Engineering Research Center (CSIR-SIRC), CSIR Road, CSIR Campus, 100 Feet Road, Taramani, Chennai - 600 075
4. Head, HRG, CSIR-CGCRI
5. All Divisional Secretaries, CSIR-CGCRI → Through Intranet
6. Administrative Officer, CSIR-CGCRI
7. Administrative Officer, CSIR-CGCRI
8. Computer Officer, CSIR-CGCRI
9. Joint Officer, Science & Technology, CSIR-CGCRI
10. Scientist-in-Charge, CSIR-CGCRI, Kolkata
11. Scientist-in-Charge, CSIR-CGCRI, Varanasi
12. Head, VPS Maintenance, CSIR-CGCRI
13. Security Officer
14. Secretary, CSIR-CGCRI
15. Secretary, CSIR-CGCRI
16. CSIR-CGCRI
17. CSIR-CGCRI



Section Officer (Establishment)

सीएसआईआर-केन्द्रीय काँच एवं सिरामिक अनुसंधान संस्थान
CSIR-Central Glass & Ceramic Research Institute
196, राजा एस. सी. मल्लिक रोड/196, Raja S.C. Mullick Road
कोलकाता/Kolkata – 700032

No. A-1(16)/2022-R&A

Date: 13.12.2022

कार्यालय ज्ञापन/Office Memorandum


सीएसआईआर के दिनांक 11.11.2022 के कार्यालय ज्ञापन संख्या 3-4(d)/2022-E.I के अनुसरण में श्री रूपम सैकिया, अनुभाग अधिकारी (सामान्य) ने सीएसआईआर-संरचनात्मक अभियांत्रिकी अनुसंधान केंद्र, चेन्नई, से दिनांक 05.12.2022 (अपराह्न) को कार्यालय ज्ञापन संख्या No. A2(1745)/21-स्थाEstt. द्वारा कार्यमुक्त होकर, इस संस्थान में दिनांक 06.12.2022 (पूर्वाह्न) को सम पदपर कार्य भार ग्रहण कर लिया है।

In pursuance of CSIR O.M. No. 3-4(d)/2022-E.I dated 11.11.2022, Mr. Rupam Saikia, Section Officer (G), on being relieved from CSIR-Structural Engineering Research Centre, Chennai on 05.12.2022 (Afternoon) vide O.M. No. A2(1745)/21-स्थाEstt dated 05.12.2022, has joined this Institute on the forenoon of 06.12.2022, on transfer in the same capacity.

चूँकि उनकी स्थानान्तरण अपने अनुरोध पर किया गया है, नियमानुसार श्री रूपम सैकिया स्थानान्तरण यात्रा भत्ता, कार्यभार ग्रहण समय एवं कार्यभार समय वेतन आदि पाने के हकदार नहीं होंगे।

Since the transfer is on his own requests, Mr. Rupam Saikia will not be entitled to transfer T.A., Joining Time and Joining Time Pay etc. as per rules.

उन्हें पहचान संख्या 2196 प्रदान की गई है।/He has been allotted Id No. 2196.


(एम गुप्ता /M.Gupta)

अनुभाग अधिकारी (भ एवं मू) /Section Officer (R&A)

सेवा में/To,

श्री रूपम सैकिया / Mr. Rupam Saikia

अनुभाग अधिकारी(सामान्य)/Section Officer(General)

Copy to:

1. संयुक्त सचिव(प्रशासन), सीएसआईआर, नई दिल्ली को सूचनार्थ/Joint Secretary (Admn.), CSIR, New Delhi-- for information.
2. निदेशक सचिवालय/Director's Secretariat, CSIR-CGCRI, Kolkata
3. प्रमुख, मानव संसाधन समूह/ Head, HRDG
4. प्रशासनिक अधिकारी/Administrative Officer
5. वित्त एवं लेखा अधिकारी के वैयक्तिक सहायक/P.A. to Finance & Accounts Officer
6. भण्डार एवं क्रय अधिकारी/Stores & Purchase Officer
7. अनुभाग अधिकारी(स्थापना)- श्री रूपम सैकिया का कार्य ग्रहण रिपोर्ट एवं सीएसआईआर के दिनांक 11.11.2022 के कार्यालय ज्ञापन संख्या 3-4(d)/2022-E.I के प्रतियाँ के साथ/Section Officer (Estt.) alongwith the Joining Report of Mr. Rupam Saikia and copy of CSIR O.M. No 3-4(d)/2022-E.I dated 11.11.2022
8. अनुभाग अधिकारी(बिल/सामान्य)/Section Officer (Bill/General)
9. प्रभारी वैज्ञानिक, सीजीसीआरआई खुरजा/नरोदा केन्द्र/Scientist-in-Charge, Khurja/Naroda Centre
10. सुरक्षा अधिकारी, सी.जी.सी.आर.आई/Security Officer
11. वरिष्ठ हिन्दी अधिकारी(एसजी)/वरिष्ठ हिन्दी अधिकारी/Sr. Hindi Officer(SG)/Sr. Hindi Officer
12. इंट्रावेब/Intraweb
13. कार्यालय प्रति/Office Copy

अनुभाग अधिकारी (भ एवं मू) /Section Officer (R&A)

सं (No.): 3 - जीसी/GC (1749) /2021- स्थापना /Establishment

दिनांक / Date: 25.01.2022

कार्यालय ज्ञापन / OFFICE MEMORANDUM

विषय / Sub: Composite Transfer Grant & Travelling Allowance on being transferred in respect of Shri Bhola Azad, Ex-Section Officer (S&P), CSIR - CGCRI, Kolkata - reg :

With reference to the application received from Shri Bhola Azad, Ex-Section Officer (S&P), CSIR-CGCRI, Kolkata, the Competent Authority in terms of the instructions of Govt. of India, Ministry of Finance, Department of Expenditure vide O.M. No. 19030/1/2017-E.IV dated 13.07.2017, as endorsed by CSIR, has been pleased to sanction the Composite Transfer Grant & Travelling Allowance on transfer to Shri Azad, as detailed below, after shifting his place of residence from Dhanbad to Kolkata, the following benefits may be provided to the employee :

Basic Pay : Rs. 82,400/- (Level-10, Cell- 14) w.e.f. 01.07.2021

- i) Travel entitlement for self and family,
- ii) Composite Transfer and Packing Grant (CTG),
- iii) Charges on transportation of personal effects,
- iv) Charges on transportation of conveyance

Under the following conditions :

1. A Composite Transfer Grant (CTG) equal to 80 per cent of last month's Basic Pay; No other additions should be allowed in Basic Pay while calculating CTG. (Not admissible if no change of residence is involved even where the distance between the two stations is more than 20 kms.).
2. Actual fares for self and family for journey by rail/steamer/air;
3. Road mileage for journey by road between places not connected by rail;
4. Cost of transportation of personal effects from residence to residence; and
5. Cost of transportation of conveyance possessed by the employee.

Shri Bhola Azad, Ex-Section Officer (S&P), CSIR-CGCRI, who was transferred vide CSIR O.M. No. 3-4(C)/2021-E.I dated 30.03.2021 & 03.08.2021 & relieved from CSIR-CIMFR, Dhanbad on 17.08.2021 (A/N) and joined CSIR-CGCRI, Kolkata on 18.08.2021 (F/N).

Ranu Verma 25/1/22
(रानू वर्मा) / (Ranu Verma)

अनुभाग अधिकारी (स्थापना) / Section Officer (Establishment)

To,
Shri Bhola Azad,
Ex-Section Officer (S&P), CSIR-CGCRI
CSIR-CGCRI; कम्प्यूटर सं. / Computer Code No: 2152

प्रति / Copy to:

1. P.A. to Controller of Finance & Accounts
2. Section Officer (Bill)
3. Guard File
4. Office Copy

आवश्यक हेतु



सं (No.): 3 - जीसी/GC (1746) / 2021- स्थापना / Establishment

दिनांक / Date: 08.02.2022

कार्यालय ज्ञापन / OFFICE MEMORANDUM

विषय / Sub: Travelling Allowance on being transferred in respect of Smt. Munmun Gupta, S.O. (R&A), CSIR - CGCRI, Kolkata - reg :

With reference to her application dated 04.02.2021, Competent Authority in terms of the instructions of Government of India, Ministry of Finance, Department of Expenditure vide O.M. No. 19030/1/2017-E.IV dated 13.07.2017, as endorsed by CSIR, has been pleased to sanction Travelling Allowance on transfer to Smt. Munmun Gupta, S.O. (R&A), CSIR - CGCRI as detailed below, after shifting her place of residence from "D/11/21/1, CMERI Colony, Durgapur, West Bengal - 713209" to her present residence which is "SIRSA Complex, 59, Lake Rd, Dhakuria, South End Park, Kolkata - 700029." the following benefits are provided to the employee :

- i) Travel entitlement for self and family,
- ii) Composite Transfer and Packing Grant (CTG),
- iii) Charges on transportation of personal effects,
- iv) Charges on transportation of conveyance

Under the following conditions :

1. A Composite Transfer Grant (CTG) equal to 80 per cent of last month's Basic Pay; No other addition should be allowed in Basic Pay while calculating CTG. (Not admissible if no change of residence involved even where the distance between the two stations is more than 20 kms.), **which has already been paid to her.**
 2. Actual fares for self and family for journey by rail/steamer/air;
 3. Road mileage for journey by road between places not connected by rail;
 4. Cost of transportation of personal effects from residence to residence; and
 5. Cost of transportation of conveyance possessed by the employee.
- It is also to be mentioned that The vouchers mentioning GST charges have been attached herewith.

Smt. Munmun Gupta, S.O.(R&A) was transferred vide CSIR O.M. No. 3-4(C)/2021-E.I dated 30.03.2020 & relieved from CSIR-CMERI, Durgapur on 18.08.2021 (A/N) and joined CSIR-CGCRI, Kolkata on 19.08.2021 (F/N).

To,
Smt. Munmun Gupta,
Section Officer (G), CSIR-CGCRI
CSIR-CGCRI; कम्प्यूटर कोड सं. / Computer Code No: 2155

अनुभाग अधिकारी (स्थापना) / Section Officer (Establishment)

Ranu Verma
8/2/22
(रानू वर्मा) / (Ranu Verma)

O/C
8/2/22

प्रति / Copy to:

1. P.A. to Controller of Finance & Accounts
2. Section Officer (Bill)
3. Guard File
4. Office Copy

आवश्यक हेतु।

सी.एस. आई. आर. - केन्द्रीय काँच एवं सिरामिक अनुसंधान संस्थान/CSIR-CENTRAL GLASS & CERAMIC RESEARCH INSTITUTE

196, राजा एस.सी.मल्लिक रोड 1 /96 Raja SC Mullick Road

कोलकाता - 700 032 / Kolkata - 700 032(India)

सं (No.): 3 - जीसी/GC (1758) /2021- स्थापना /Establishment

दिनांक / Date: 13.07.2022

कार्यालय ज्ञापन / OFFICE MEMORANDUM

विषय / Sub : Travelling Allowance on Voluntary Retirement in respect of Smt. Sudeshna Sanyal, Ex-CoA, CSIR - CGCRI - reg :

With reference to her application dated 06.07.2022, Competent Authority in terms of the instructions Govt. of India, Ministry of Finance, Department of Expenditure vide O.M. No. 19030/1/2017-E.IV dated 13.07.2017, as endorsed by CSIR, has been pleased to sanction Travelling Allowance on Voluntary Retirement to Smt. Sudeshna Sanyal, Ex-CoA, CSIR - CGCRI as detailed below, after shifting her place of residence from CSIR General Pool Accommodation SIRSA, 59, Lake Rd, Dhakuria, South End Park, Kolkata, West Bengal - 700029 to her home town DOE Quarter No. 1259 Type-IV - Special, R.K. Puram, New Delhi - 110016 which is 1468 kms. Distant (by road) & 1305 Kms. Distant (by Air) .

Under the following conditions :

1. A Composite Transfer Grant (CTG) equal to 80 per cent of last month's Basic Pay; No other addition should be allowed in Basic Pay while calculating CTG. (Not admissible if no change of residence involved even where the distance between the two stations is more than 20 kms.).
2. Actual fares for self and family for journey by rail/steamer/air;
3. Road mileage for journey by road between places not connected by rail;
4. Cost of transportation of personal effects from residence to residence; and
5. Cost of transportation of conveyance possessed by the employee.

Smt. Sudeshna Sanyal, Ex-CoA, voluntarily retired vide CSIR O.M. No. 3-GC (1758) /2021-Establishment dated 06.07.2022 from CSIR-CGCRI, Kolkata on 06.07.2022 (A/N).

[Signature]
13/07/2022

अनुभाग अधिकारी (स्थापना) / Section Officer (Establishment)

To,
Smt. Sudeshna Sanyal,
Ex-CoA, CSIR-CGCRI

CSIR-CGCRI; कम्प्यूटर कोड सं. / Computer Code No: 2158

प्रति / Copy to:

1. P.A. to Controller of Finance & Accounts
2. Section Officer (Bill)
3. Guard File
4. Office Copy

→ आवश्यक हेतु।
→ आवश्यक हेतु।

सी.एस. आई. आर. - केन्द्रीय काँच एवं सिरामिक अनुसंधान संस्थान /CSIR- CENTRAL GLASS & CERAMIC RESEARCH INSTITUTE
196, राजा एस.सी.मल्लिक रोड 1 /96 Raja SC Mullick Road
कोलकाता - 700 032/ Kolkata - 700 032(India)

सं (No.): 3- GC (जी सी) (1759) / 2021 - स्थापना / Establishment

दिनांक / Date: 27.04.2022

कार्यालय ज्ञापन / OFFICE MEMORANDUM

विषय / Sub : Travelling Allowance on Transfer in respect of **SHRI SHARDANAND KUMAR, SO (F&A),**
CSIR - CGCRI - reg:

With reference to his application dated 13.04.2022 , Competent Authority in terms of SR 116, GIO (1) and (4) has been pleased to sanction the following elements of Travelling Allowance on Transfer to **SHRI SHARDANAND KUMAR, SO (F&A), CSIR - CGCRI** , as admissible as per extant rules, after being transferred to CSIR - CGCRI , Kolkata.

1. A Composite Transfer Grant (CTG) equal to 80 per cent of last month's Basic Pay; No other add-ons should be allowed in Basic Pay while calculating CTG. (Not admissible if no change of residence is involved even where the distance between the two stations is more than 20 kms.).
2. Travel entitlement for self and family for journey by rail / steamer/air;
3. Road mileage for journey by road between places not connected by rail ;
4. Cost of transportation of personal effects from residence to residence; and
5. Cost of transportation of conveyance possessed by the employee.

SHRI SHARDANAND KUMAR has been transferred in public interest and his last Basic Pay was ₹ 66,000/- (Level: 08 Cell: 12 of 7th CPC Pay Matrix)

जे.पाल 27.0

(Jayanta Pal)
Section Officer (Establishment)

सेवा में / To,

SHRI SHARDANAND KUMAR

Section Officer (Finance and Accounts)

सीएसआईआर - सीजीसीअरेआई / CSIR-CGCRI; क० कोड सं. / Computer Code No: 2162

प्रति / Copy to:

1. वित्त एवं लेखा नियंत्रक के निजी सहायक / P.A. to Controller of Finance & Accounts
2. अनुभाग अधिकारी (बिल) / Section Officer (Bill) → for necessary action
3. गार्ड फाइल / Guard File
4. का.प्र. / Office Copy

Received
27/04/2022

S.R. 27/4/22

सं (No.): 3 - जीसी/GC (1746) / 2021- स्थापना / Establishment

दिनांक / Date: 07.07.2021

कार्यालय ज्ञापन / OFFICE MEMORANDUM

विषय / Sub: Travelling Allowance on being transferred in respect of Shri Siddhartha Dey, A.O., CSIR - CGCRI, Kolkata - reg :

With reference to his application dated 18.06.2021, Competent Authority in terms of the instructions of Govt. of India, Ministry of Finance, Department of Expenditure vide O.M. No. 19030/1/2017-E.IV dated 13.07.2017, as endorsed by CSIR, has been pleased to sanction Travelling Allowance on transfer to Shri Siddhartha Dey, A.O., CSIR - CGCRI as detailed below, after shifting his place of residence from "Flat No. B-51, CSIR Scientist Appt., Maharani Bagh, New Delhi," to his home residence which is at "Flat 3B, Block Q1/62, Baishnabghata Patuli Township, Kolkata- 700094." the following benefits may be provided to the employee :

- i) Travel entitlement for self and family,
- ii) Composite Transfer and Packing Grant (CTG),
- iii) Charges on transportation of personal effects,
- iv) Charges on transportation of conveyance

Under the following conditions :

1. A Composite Transfer Grant (CTG) equal to 80 per cent of last month's Basic Pay; No other add-ons should be allowed in Basic Pay while calculating CTG. (Not admissible if no change of residence is involved even where the distance between the two stations is more than 20 kms.).
2. Actual fares for self and family for journey by rail/steamer/air;
3. Road mileage for journey by road between places not connected by rail;
4. Cost of transportation of personal effects from residence to residence; and
5. Cost of transportation of conveyance possessed by the employee.

Shri Siddhartha Dey, A.O. transferred vide CSIR O.M. No. 3-4(C)/2021-E.I dated 30.03.2021 from CSIR Hqrs. on 16.04.2021 (A/N) and joined CSIR-CGCRI, Kolkata on 19.04.2021 (F/N).

(संहिता गांगुली) / (Sanhita Ganguly)

अनुभाग अधिकारी (स्थापना) / Section Officer (Establishment)

✓ To,

Shri Siddhartha Dey,
Administrative Officer, CSIR-CGCRI

CSIR-CGCRI; क०कोडसं. / Computer Code No: 2149

प्रति / Copy to:

1. P.A. to Controller of Finance & Accounts
2. Section Officer (Bill)
3. Guard File
4. Office Copy

आवश्यक कार्रवाई हेतु।