



सीएसआईआर-केन्द्रीय काँच एवं सिरामिक अनुसंधान संस्थान

(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद)

विज्ञान एवं प्रौद्योगिकी मंत्रालय के अधीन, भारत सरकार

196, राजा एस. सी. मल्लिक रोड, कोलकाता - 700 032, भारत

CSIR - CENTRAL GLASS & CERAMIC RESEARCH INSTITUTE

(Council of Scientific & Industrial Research)

Under Ministry of Science & Technology, Government of India

196, Raja S. C. Mullick Road, Jadavpur, Kolkata - 700 032, India



सं./No. जीसी/मासिक/त्रैमासिक-वार्षिक रिपोर्ट/भ.व मू. (सतर्कता)

दिनांक/Date: 03.04.2024

सेवा में/To

मुख्य सतर्कता अधिकारी/The Chief Vigilance Officer,

वैज्ञानिक एवं औद्योगिक अनुसंधान परिषद/Council of Scientific & Industrial Research

अनुसंधान भवन/Anusandhan Bhawan,

2, Rafi Marg/रफी मार्ग

New Delhi/नई दिल्ली – 110 001

Ref./सन्दर्भ: सीएसआईआर पत्र सं. 15-6(82)/98-O&M-II(Vig.) dated 14.02.2019

विषय/Subject: मुख्य सतर्कता अधिकारी द्वारा ऑनलाईन त्रैमासिक/वार्षिक रिपोर्ट की प्रस्तुति – ऑफलाईन से ऑनलाईन विधि में संक्रमण/Submission of Online Quarterly/Annual Reports by CVO's – transition from offline to online mode: निर्देश-विषयक/Instructions-reg.

महोदय/Sir,

सीएसआईआर के उपर्युक्त पत्र के सन्दर्भ में सीएसआईआर-केन्द्रीय काँच एवं सिरामिक अनुसंधान संस्थान संस्थान, कोलकाता से संबंधित जनवरी, 2024 से मार्च 2024 की अवधि का उपर्युक्त विषयक त्रैमासिक रिपोर्ट आपकी सूचना तथा आगे की कार्रवाई हेतु संलग्नित है।

With reference to above mentioned CSIR letter a quarterly report for the period from January, 2024 to March, 2024, on the above subject matter in respect of CSIR-Central Glass & Ceramic Research Institute, Kolkata is attached herewith for your information and necessary action.

संलग्नक/Enclosure: यथोपरि/As above

भवदीय/Yours faithfully,

04 APR 2024

प्रशासन नियंत्रक /Controller of Administration



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वेबसाइट / Website : www.cgcri.res.in

CSIR-Central Glass & Ceramic Research Institute, Kolkata 700032

QUARTERLY PERFORMANCE REPORT: January - March, 2024

COMPLAINTS:

Source	Opening Balance	Received During The Quarter	Total	Disposal During The Quarter (Filed/Sent for NA and Registered as Vig. For Investigation by CVO)	Balance Pending			
						<1	1-3	Over 3 months
1	2	3	4	5	6	7	8	9
CVC#	0	0	0	0	0	0	0	0
OTHERS\$	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0

\$ Exclude details of PIDPI (Whistle Blower) complaints which are to be provided in para 1.3 below,

Complaints received for necessary action for CVC only to be reflected

PI note: Anonymous complaints received should not be included/reflected in Col.3 above.

1.1 BREAK UP OF COMPLAINTS RECEIVED UNDER SOURCE 'OTHERS' DURING THE QUARTER

(a) Signed Complaints	0
(b) Complaints from Ministry/Department	0
(c) Complaints from CBI	0
(d) Complaints from Other Source	0
(e) Detected through Audit (No. of paras turns into Vigilance paras)	0
(f) Detected through Inspection/Scrutiny of Contracts etc.	0

1.2 BREAK UP OF DIPOSAL OF COMPLAINTS DURING THE QUARTER

(a) Sent to CBI for Investigation/appropriate action	0
(b) Taken up for detailed investigation by CVO	0
(c) Signed complaints filed being non-specific/vague/general allegations	0
(d) Signed complaints not confirmed by sender-Filed as Pseudonymous	0
(e) Passed on to administrative authorities for appropriate action having no vigilance angle/allegation of corruption	0

NB: Aggregate of (a),(b),(c),(d) & (e) of para 1.2 should tally with total figure under Col. 5 of para 1.

1.3 PIDPI* COMPLAINTS

Source	Opening Balance	Received During the Quarter	Total	Reports submitted to CVC/CVO, Admin. Ministry During the Quarter	Balance Pending	Age wise Pendency for Investigation by CVO			Reasons for delay beyond 3 months
						Up to 3 months	3-6 months	> 6 months	
1	2	3	4	5	6	7	8	9	10
CVC	0	0	0	0	0	0	0	0	0
Other Designated Authority	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0

* Complaints as received for Investigation & Report from CVC and Admin. Ministry to be reflected separately under Public Interest Disclosure & Protection of Informers Resolution dated 21.4.2004 and Amendment Resolution dated 29.8.2013/Whistle Blowers Protection Act, 2011 (when WBP Act,2011 comes into effect)

1.4 ADVICE and ACTION TAKEN ON PIDPI INVESTIGATION REPORTS

Agency	Advice of CVC/Designated Agency received till end of previous quarter	Reports sent during the quarter by CVO (Col.5 of para 1.3 above)	Reports in which Advice received during the quarter	Total Advice received	Action Taken during the quarter	Balance Pending for Action by Management/Orgn.			
						<3 months	3-6 months	6-12 months	>12 months
1	2	3	4	5	6	7	8	9	10
CVC	0	0	0	0	0	0	0	0	0
CVO, Admn.Ministry	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

*Final decision taken by DA after CVOs recommendations and charge-sheet for major/minor RDA issued/final decision taken for administrative action or decision of CVO for closure of case on investigation reports.

1.5 Action taken report on complaints sent by Central Vigilance Commission for 'Necessary Action' under PIDPI Resolution:

Brought forward	Received during the quarter	Total	Filed/Closed without taking any action	Taken up for further investigation	Complaints resulting in administrative action	Complaints resulting in imposition of major/minor penalty	Total complaints disposed of during the quarter	Pending at the end of the quarter
1	2	3	4	5	6	7	8	9
0	0	0	0	0	0	0	0	0

1.6 SCRUTINY OF AUDIT REPORTS

Type of Audit	Paras B/F from previous years	No. of reports examined during the quarter	No. of para in which vigilance angle observed and identified for examination*	No. of paras in which investigation completed	No. of paras pending for investigation
1	2	3	4	5	6
CAG	0	0	0	0	0
Concurrent	0	0	0	0	0
Internal	0	0	0	0	0
Statutory	0	0	0	0	0
Others	0	0	0	0	0
Total	0	0	0	0	0

*Should match with figures at para 1.1 (c)



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2.3 (D) Break up of Disposal*

(a) C/Sheet for RDA for Major Penalty issued	0
(b) C/Sheet for RDA for Minor Penalty issued	0
(c) Final decision taken for Administrative Action	0
(d) Final decision taken for Closure /No action	0

* Final decision taken by DA after CVOs recommendations and charge-sheet for major/minor RDA issued/final decision taken for administrative action or decision of CVO for closure of case on investigation reports.

NB: Aggregate of (a),(b),(c) & (d) in this sub-para should tally with total figure under Col.6 of sub-para(C) para 2(c)

2.4 Investigation Reports Submitted by the CVO W.R.T ALL Complaints/Audit reports, Inspection Reports of Works/Procurements (Nos)

Reports submitted by the CVO during the Quarter	Action Recommended on the Investigation Reports/Cases of the Quarter*			
	Major pp	Minor pp	Others incl. Admn Action etc	Closure
1	2	3	4	5
0	0	0	0	0

* Action recommended in cases/reports 7 no. Of officers against whom action recommended by CVO

2.5 Rank wise Break up of Action Recommended in PARA 2.4 Above During the Quarter See Instruction Before Filing

**Category	Action Recommended on the cases of the month				
	Major pp	Minor pp	Others incl. Admn Action etc	Closure	Total
1	2	3	4	5	6
Group C	0	0	0	0	0
Group B	0	0	0	0	0
Group A upto DS/Dir level	0	0	0	0	0
JS and above	0	0	0	0	0
Total	0	0	0	0	0

Number of officials to be specified under each type of action recommended by CVO

** Also see explanation appended at the end for equivalent categories in organisations.



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QUARTERLY PERFORMANCE REPORT

PROSECUTION SACTIONS: January - March, 2024

3.1 (A) Details regarding requests for Prosecution sanctions received and disposed
See Instruction Before Filing

** Category	Opening Balance	Received during the qtr.	Total	Sanction granted	Sanction refused	Balance Pending	Age wise Pendency (Months)		
							<3	3-6	>6
1	2	3	4	5	6	7	8	9	10
(1)Group C	0	0	0	0	0	0	0	0	0
(2)Group B	0	0	0	0	0	0	0	0	0
(3)Group A up to DS/Dir level	0	0	0	0	0	0	0	0	0
(4)JS and above	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

** Also see explanation appended at the end for equivalent categories of officers in organizations.

3.1(B) Details of cases pending for Prosecution sanctions beyond 3 months: Nil

Age wise Pendency:		: Add						
S.No.	CBI FIR No.	Name & Designation of officer	Date of recommendation by Investigating Agency	Date of receipt of recommendation / request	Sanction sought under PC Act/IPC/ other Laws	Status of request/ Reasons for pendency	Name & designation of authority with whom pending	Delete
0	0	0	0	0	0	0	0	0

3.2 Suspension on Vigilance/Corruption Grounds-Category A-Officers under CVC jurisdiction

3.2(A) Details regarding suspension (Nos)

Nos. Of officers under suspension at the beginning of quarter	Suspensions ordered during the quarter	Total	Suspension revoked during the quarter	Nos. Of officers under suspension at the end of quarter
1	2	3	4	5
0	0	0	0	0

* Include number of officers failing under CVC jurisdiction. Category A officers only.


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QUARTERLY PERFORMANCE REPORT

DEPARTMENTAL PROCEEDINGS: January - March, 2024

4. Departmental Inquiries (Nos): Nil

4.(A) Major Penalty* cases pending with IOs/IAs

Category	B/F from last quarter	Inquiries assigned to IO during the quarter	Total	Reports received from IOs	Enquiries Pending with IOs	Age wise Pendency (Months)**			
						<6	6-12	12-18	>18
1	2	3	4	5	6	7	8	9	10
Cases under CVC Jurisdiction	0	0	0	0	0	0	0	0	0
Other (non-CVC cases)	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

*Minor Penalty Proceeding pending with Inquiry Officers to be included also.

**Pendency to be reckoned w.r.f. date of appointment of IO

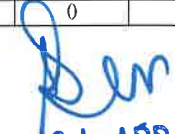
4.(B) Minor Penalty Proceedings pending with disciplinary

Category	B/F from last quarter	Minor penalty charge sheet by Das during the qtr	Total	Cases in which Final Orders issues by DAs	Balance pending	Age wise Pendency (Months)**			
						<6 months	6-12 months	12-18 months	>18 months
1	2	3	4	5	6	7	8	9	10
Cases under CVC Jurisdiction	0	0	0	0	0	0	0	0	0
Other (non-CVC cases)	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

**Pendency to be reckoned wrf date of issue of charge sheet

4.(C) Details of inquiry against charged officers due for superannuation in next one year: Not applicable

Details of inquiry against charged officers: : Add						
S.No.	Name & designation of charged officer	Date of Charge-sheet	Date of IO/PO appointment	Date of superannuation	Remarks	Delete
0	0	0	0	0	0	0


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QUARTERLY PROGRESS REPORT

ADVICE OF CVC: January - March, 2024

5. ADVICE OF CVC & ACTION TAKEN THEREON (Nos): Nil

5. (A) Advice CVC (Nos): Not Applicable

Stage of Advice	Cases referred to CVC & Advice awaited (B/F from previous quarter)	Cases referred to CVC during the quarter	Advice received during the Quarter	Advice awaited from CVC
1	2	3	4	5
1 st	0	0	0	0
2 nd	0	0	0	0
1 st stage reconsideration	0	0	0	0
2 nd stage reconsideration	0	0	0	0
Total	0	0	0	0

5.(B) Action on CVC Advice (Nos): Not Applicable

Stage of Advice	Type of Proceeding	Opening Balance	Advices received during the Quarter	Disposed	Balance Pending	Age wise Pendency (Months)			
						<1	1-3	3-6	>6
1	2	3	4	5	6	7	8	9	10
1 st	Major	0	0	0	0	0	0	0	0
	Minor	0	0	0	0	0	0	0	0
2 nd	Major	0	0	0	0	0	0	0	0
	Minor	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

Explanation * Disposal criteria: 1st stage-Major is on appointment of IO/PO. 1st stage Minor is on issue of final order

2nd stage Major & Minor – issue of final orders by DA

5.(C) Non-Acceptance/deviation of CVC Advice: Not Applicable

No. of Rows:							: Add	
S.No.	Type	Nature of CVC Advice	CVC File No.	Dept. Ref. No.	Name of Officer and Designation	Name & Designation of DA	Action taken by DA	Delete

5.(D) Appellate authority Deviations (Deviation/Non-acceptance): Not Applicable

No. of Rows:							: Add	
S.No.	Type	Nature of CVC Advice	CVC File No.	Dept. Ref. No.	Name of Officer and Designation	Action taken by DA and Name Designation of DA	Action taken by AA	Delete

*for 5(C) and 5(D) – Type/Nature of CVC Advice- (In drop down menu Sanction for Prosecution/Denial of Prosecution/First stage-Major pp/Minor pp/Admn Action
Second Stage- Imposition of Major penalty/Minor penalty/Exoneration


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QUARTERLY PERFORMANCE REPORT

STATUS OF PENDENCY OF 'FI' AND 'CA' CASES: January - March, 2024

(FI cases refer to those where Commission has asked for further information/clarification and the departmental reply is awaited. CA cases refer to those where the CBI has submitted the SP's report and the comments of Department/Organisation are yet to be received by the Commission. CVOs can access these lists online after login into CVC website under the tab CVO's corner or obtain the same from the Commission)

6.(A) FI Cases (further information/Clarification to be furnished to the Commission) (Nos.)

B/F from previous quarter	Added during the quarter	Total	Reply furnished to the Commission during the quarter	Reply pending	Age wise Pendency of reply (Months)			
					<3	3-6	6-12	>1yr
1	2	3	4	5	6	7	8	9
0	0	0	0	0	0	0	0	0

S. No.	CVC CASE REGISTRATION No. [CVO, CBI, OTH, CDI, REC, MIS number as given the FL list]	CVC File No.	Date since pending	Name & Designation of officers	Departmental ref. No.	Present Status	Likely date for submission of response	Remarks.
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0

6. (B) Comments Awaited (CA) Cases (CBI reports awaiting comments of Department/Organization)[Nos.]:

B/F from previous quarter	Added during the quarter	Total	Comments furnished to the Commission during the quarter	Comments pending	Age wise Pendency of comments (Months)			
					<1	1-2	2-3	>3
1	2	3	4	5	6	7	8	9
0	0	0	0	0	0	0	0	0

S. No.	CVC case registration no.[CBI number as given in the CA list]	CVC File No.	RC No.	Date of receipt of SP's Report in Department/Organisation	Name & Designation of officers	Departmental Ref. No.	Present Status	Likely date for submission of comments
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0


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QUARTERLY PERFORMANCE REPORT

PUNITIVE VIGILANCE: January - March, 2024

7. AGE-WISE DATA OF DISPOSED DEPARTMENTAL PROCEEDINGS DURING THE QUARTER (Nos)

(A) TIME TAKEN TO CONCLUDE THE PROCEEDINGS FROM THE STAGE OF REGISTRATION OF COMPLAINT TILL FINAL DISPOSAL (Nos):

(B)

Nature of Proceedings	3-6 Months	6 months-1 year	1-2 year	Over 2 years	Over 3 years
1	2	3	4	5	6
Major	0	0	0	0	0
Minor	0	0	0	0	0

Time taken to be determined with reference to date of registration of complaint for investigation by CVO to issue of final orders by DA

7. (B) Major Penalty Proceedings

No. of Case	No. of Officials against whom proceeding finalized (out of column 1)	Cut in pension (out of column 2)	Dismissal removal Compulsory Retirement (out of column 2)	Reduction in Lower time Scale/Rank (out of column 2)	Other Major penalties (out of column 2)	Minor Penalties other than censure/Warning (out of column 2)	Censure/Warning (out of column 2)	No action/Exoneration (out of column 2)
1	2	3	4	5	6	7	8	9
0	0	0	0	0	0	0	0	0

7. (C) Minor Penalty Proceedings

No. of Case	No. of Officials against whom proceeding finalized	Reduction to lower stage	Postponement/Withholding of increment	Recovery from pay	Withholding of promotion	Censure	Exoneration
1	2	3	4	5	6	7	8
0	0	0	0	0	0	0	0

7.(D) Rank-wise Break up of Major Penalty Awarded See Instruction Before Filing

Group	No. of Cases	No. of officials against whom proceedings finalized	Cut in pension imposed	Dismissal/Removal /Compulsory Retirement imposed	Reduction to lower time scale/in Rank imposed	Other Major penalties imposed	Minor Penalties other than Censure/Warning	Censure imposed	No action exoneration
1	2	3	4	5	6	7	8	9	10
(1) Group C	0	0	0	0	0	0	0	0	0
(1) Group B	0	0	0	0	0	0	0	0	0
(3) Group A up to DS/Dir level	0	0	0	0	0	0	0	0	0
(4) JS and above	0	0	0	0	0	0	0	0	0

[Signature]
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QUARTERLY PERFORMANCE REPORT

PREVENTIVE VIGILANCE: January - March, 2024

8.1(A) By the CVO

Type	Up to end of the previous quarter	During the quarter	No. resulting in Vig. Cases/System Improvement	Recovery effected, if any (in Rs.)
1	2	3	4	5
Periodic Inspection	None during this quarter			
Surprise Inspection	"			
Major Work/Procurements-CTE Type Inspection	0	0	0	0
Scrutiny of Files	0	0	0	0
Scrutiny of Property Returns	0	225	Scrutiny completed.	0
Audit reports examined	0	0	0	0
Training Programs/Workshopsheld	0	0	0	0
System Improvements undertaken	0	0	0	0

8. (B) By the Administration/Management

8.(B) (1) Sensitive Posts and Job Rotation:

No. of Sensitive Post Identified	No. of Posts due for rotation during the Quarter	No. Posts rotated during the quarter	No. of Post due for rotation and not rotated during quarter	Reasons for not effecting rotating the sensitive posts
1	2	3	4	5
-	-	-	-	-

8.(B)(2) FR 56J (or equivalent provisions in other rules/regulations)

No. of officials covered	No. of reviews undertaken	No. of cases taken up under FR 56J	Action taken
1	2	3	4
0	0	0	0

8.(B) (3) (A) Details of Vigilance Mechanism set up in subsidiaries/JVs/SPVs/RRBs etc

S. No.	Name of sub/JV/SPV/RRB etc. where Vig. Mechanism set up	No. of ollicers/staff appointed	Method of control exercised by parent Organisations
1	2	3	4
0	0	0	0

8. (B) (3) (B)

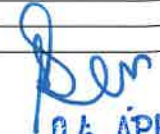
S. No.	Name of sub/JV/SPV/RRB etc. where Vig. Mechanism set up	Method of control exercised by parent organization	Likely time for creating functional vigilance menchanism
1	2	3	4
Not applicable			

8.2

(a) Whether Agreed list for current year prepared	Yes - None No
(b) Whether List of officers of Doubtful Integrity Prepared	Yes - None No
(c) Whether annual property returns/Personal files of the officials in Agreed/ODI list scrutinised	Yes - Not applicable No
(d) Whether any information shared with CBI on (C)	Yes - nil report sent in consultation with CBI No
(e) Whether data relating to Pendency of Complaints and advices reconciled with CVC	Yes/Not applicable No

8.3 Other Activities

(A) Leveraging Technology	0
(2) Extent of IT usage and the e-governance	0


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QUARTERLY PERFORMANCE REPORT

PREVENTIVE VIGILANCE ACTIVITIES: January - March, 2024


9. Preventive Vigilance Activities in During the Quarter: (U'pload Doc giving brief details)

Eg:	As per CSIR guidelines & procedures
(a) Simplification and standardization of rules inter-alia including in Procurement processes, recruitment and transfer policies Standard Operating Procedures (SOP), Manuals etc	
(b) Leveraging Technology and Automation inter-alia including in procurement, recruitment, service delivery, sales and disposal etc.	NIL
(c) Business Process Re-engineering	
(d) Transparency Initiatives	
(e) Accountability Initiatives	
(f) Control & Supervision	
(G) Training & Awareness including awareness among client/vendors, public employees etc.	
(h) Internal Whistle Blower Mechanism and its effectiveness in measurable terms	

10.

Remarks, if any	
Place	Kolkata
Date	03.04..2024

(a) Percentage of E-payment	0= 100%
(b) Percentage of E-tendering/E-auction	0= 100%
(c) Procurments/Contracts made thru Central Procurement Portal	0= 100%
(d) Percentage of procurement through Government E Marketplace(GeM) wherever applicable	0= 100%
(B) Whether QPR Due have Been Furnished to CTE	Yes No
(C) Whether Review of vigilance work was done by the board/head of department	Yes No
(D) Whether structured meeting held by the C.E.O./Head of Department with CVO	Yes No
(E) Whether Report on implementation of integrity pact sent	Yes Not applicable No
(F) Whether applications being used are reporting deviations as alerts	Yes No Others
(G) Whether Changes in technology is being dovetailed with changes in instructions Guidelines/Manuals	Yes No
(H) Whether E-Learning methodology is being used	Yes No
(I) Whether Pending Disciplinary Cases are Monitored	Yes Not applicable No
(J) Whether CVO/VO Deputed for Training Abroad	Yes No
(K) Visits Abroad by CVO, if any	Yes No VO in r/o Labs
(L) Whether Prior Approval of Commission obtained for Official foreign visits by CVO/VO	Yes Not applicable No
(M) Expenditure incurred on Festival Gifts if any (Rs.) (see CVC's Office Order No. 40/8/2003 dated 27.08.2003)	Yes Not applicable No
(N) Whether Tour Details of CVO Submitted to CVC (see CVC's Circular No. 26/07/010 dated 15.07.2010)	Yes Not applicable No
(O) Whether Guidelines on Appointment of Outsiders/Retired officers As I.O for Oral Inquiries Laid Down including Provisions in CDA Rules (Only for orgns. Other than Govt : see Circular no. 98/MSc/23 dt. 25.3.2003)	Yes Not applicable No
(P) Victimization of vigilance officials Reported to Commission if any (Circular No. 16/3/06 dt. 28.03.2006)	Not applicable
(Q) Whether secrecy of Passwords Monitored by CVO in Terms of Policy Approved by the Respective Board (For Banks Only)	Yes Not applicable No
[Last date of activity to be mentioned against the date]	
*If you are not able to fill up any of the above paras, give a time line for completing the same	


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