



CSIR-CENTRAL GLASS AND CERAMIC RESEARCH INSTITUTE
[COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH, CSIR]
 196, Raja S. C. Mullick Road, Jadavpur, Kolkata – 700032 (W.B.) India
 FAX: + 91 33, 2473-0957 EPABX: +91 33 2473 3469 Ext.3478/3453/3479
 website: <http://www.cgcri.res.in> E-mail: purchase@cgcri.res.in

PURCHASE ORDER

M/s. Ecotech Global Services C.T.I. Road, Biradingi, P.O. Netajigarh, Howrah- 711108, WB Phone No. – 9836044007 Email: Deb@ecotechglobal.in	P.O. No.	P/C/92/US /TT(SP)/24-25
	Date	11/07/2025
	Subject	Purchase Order

References:

- 1) Our Bid Document No. **P/C/92/US /TT(SP)/24-25, dated : 10/03/2025.**
- 2) Your Quotation Reference No : Nil, Dt : 25/03/2025.

Dear Sir,

I am directed to request you to kindly supply the following material as the enclosed terms & conditions:-

Sl.No	Description	Quantity(Nos.)	Unit Price in INR	Total Price in
01	Supply, Installation, Testing & Commissioning of Forti analyzer VM License for Institute for Fortigate Firewall for 3 years	01 No.	4,20,840.00	4,20,840.00
Total				4,20,840.00
GST (18%)				75,751.20
F.O.R. CSIR- CGCRI KOLKATA VALUE (inclusive of GST@18%) in INR				4,96,591.20

- 1) The Specifications of the goods shall strictly conform to those laid down in your offer No. Nil, Dt : 25/03/2025.

This Contract/Purchase Order shall be governed by:-

- (1) General Conditions of Contract mentioned in the CSIR-CGCRI Website. (<https://www.cgcri.res.in/>).
- (2) Terms and Conditions as detailed in our Tender Documents No. **P/C/92/US /TT(SP)/24-25, dated : 10/03/2025.** (Published on the CPP Portal Vide Tender ID No.2025_CSIR_229445_1.)

Your attention is also invited to the terms and conditions mentioned in the attachment to this P.O..

The Order Acknowledgement must be submitted immediately and in any case, within 14 days from the date of placement of this Purchase Order failing which, the order will be deemed as cancelled.

You are requested to return the duplicate copy of this Purchase Order, duly signed and stamped, as a token of your acceptance to this order.

Yours faithfully,

B. Dhar

Stores & Purchase Officer

For & on behalf of the Council of Scientific & Industrial Research

भण्डार एवं क्रय अधिकारी / Stores & Purchase Officer
 सीएसआईआर केन्द्रीय कौच एवं सिरमिक अनुसंधान संस्थान
 CSIR-CENTRAL GLASS & CERAMIC RESEARCH INSTITUTE
 196, राजा एस. सी. मुल्लिक रोड / 196, Raja S.C. Mullick Road
 कोलकाता / Kolkata-700 032

Explanations :

The following words and expressions used in this Tender Document shall have the meanings hereby assigned to them:

Purchaser	means CSIR-CENTRAL GLASS & CERAMIC RESEARCH INSTITUTE, 196 RAJA S.C. MULLICK ROAD, KOLKATA 700 032, INDIA.
Manufacturer/ Supplier	means M/s. Ecotech Global Services, Howrah

1.	Delivery Term	F.O.R. CSIR-CGCRI KOLKATA.
2.	Payment	Payment shall be made in currency as indicated in the contract and shall be released as follows : 100% Payment within 30 days of installation and commissioning to the complete satisfaction of the User Division against submission of bills, applicable challans, inspection reports etc and fulfillment of all contractual obligations as per PO on bill basis.
3.	Delivery Period (for Completion of Supply and Installation)	Within 2-4 weeks after received of the formal Purchase Order
4.	Denial Clause	Denial Clause (over and above levy of Liquidated Damage): any increase in statutory duties and/or upward rise in prices due to the PVC (Price Variation Clause) clause and/or any adverse fluctuation in foreign exchange are to be borne by the seller during the extended delivery period, while the purchaser reserves his right to get any benefit of a downward revisions in statutory duties, PVC and foreign exchange rate.
5.	Warranty	Manufacturer's standard warranty terms shall apply.
6.	Installation	To be installed at site by the Supplier within the Delivery Period.
7.	LD Clause	The penalty shall be 0.5% per week or part of a week or the maximum amount of penalty shall be 10% towards late delivery and towards delay in installation and commissioning including all contractual obligations beyond contractual deadlines.
8.	Acceptance	The materials dispatched should be as per our Purchase Order and receipt in good condition. Installation Certificate is provided by the firm for the supplied Items and duly signed by user of CSIR-CGCRI.

Yours faithfully,

B. Dhar

Stores & Purchase Officer

For & on behalf of the Council of Scientific & Industrial Research

बोधिसत्व धर / Bodhisattwa Dhar
भण्डार एवं क्रय अधिकारी / Stores & Purchase Officer
सीएसआईआर-केन्द्रीय काँच एवं सिरामिक अनुसंधान संस्थान
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कोलकाता / Kolkata-700 032

ACCEPTANCE CERTIFICATE FORM

(On company letterhead)

No. _____

Dated: _____

M/s. _____

Sub: Certificate of commissioning of equipment

01. This is to certify that the equipment as detailed below has/have been received in good condition along with all the standard and special accessories (subject to remarks in Para 2). The same has been installed and commissioned.

- (a) Contract No. _____ Date _____
- (b) Description of the equipment _____
- (c) Name of the consignee _____
- (d) Scheduled date of delivery of the consignment to the Lab./Instts. _____
- (e) Actual date of receipt of consignment by the Lab./Instts. _____
- (f) Scheduled date for completion of installation/commissioning _____
- (g) Training Starting Date _____
- (h) Training Completion Date _____
- (i) Names of People Trained _____
- (j) Actual date of completion of installation/commissioning _____
- (k) Penalty for late delivery (at Lab./Instts. level) ₹ _____
- (l) Penalty for late installation (at Lab./Instts. level) ₹ _____

Details of accessories/items not yet supplied and recoveries to be made on that account:

Sl. No.	Description	Amount to be recovered

02. The acceptance test has been done to our entire satisfaction. The supplier has fulfilled his contractual obligations satisfactorily

or

The supplier has failed to fulfill his contractual obligations with regard to the following:

- (a)
- (b)
- (c)
- (d)

The amount of recovery on account of failure of the supplier to meet his contractual obligations is as indicated at Sr. No. 3.

For Supplier

For Purchaser

Signature
Name
Designation
Name of the firm

Signature
Name
Designation
Name of the Lab/Instt.

Date

Date